

# **SANBORN REGIONAL SCHOOL DISTRICT**

**SRSD File: DO**

## **REIMBURSEMENT TO YEARBOOK PROGRAM**

### **Statement of Purpose:**

The purpose of this policy is to ensure that the high school yearbook will receive adequate financial support each year.

### **Statement of Policy:**

The Sanborn Regional School Board supports the position that students preparing the annual Sanborn Regional High School yearbook, ECHO, should not be penalized through failure of certain advertising patrons to honor their commitments to the yearbook staff.

Therefore, in accordance with the procedure established by the yearbook advisor relative to the collection of moneys for advertising contracts, the school board shall be apprised in May of each year of these outstanding debts and will appropriate equal funds from the current operating budget to cover these obligations so that the yearbook advisor will have funds that had been anticipated the prior October. Unfilled commitments will be reported in an open session of the school board.

Also, the school board will notify each debtor in writing of the action taken in his/her name.

### **Related:**

See also: Policy DBJ-Transfer of Appropriation

### **History:**

Effective: June 15, 1977  
Revised: March 1, 1989  
Revised: June 3, 1998  
Reaffirmed: October 15, 2008  
Revised: April 10, 2019